



SAN ANTONIO WATER SYSTEM REQUEST FOR PROPOSAL

Minority and Woman-Owned Business Enterprise Disparity Study

WEBEX INSTRUCTIONS

1. At the time of the WebEx meeting (10:30 AM (CT) on Friday, January 17, 2020), attendees should click here to access the meeting:

[Join the meeting](#)

Meeting password: **Disparity@1**

The meeting number is: **995 892 685**

For Audio Connection dial: 210-233-2550 (SAWS WebEx)

Access Code: **995 892 685**

2. To help ensure the meeting begins smoothly at the scheduled start time, it is advised that attendees of the meeting join 5-10 minutes prior to work through any potential technical or login issues ahead of time.
3. When attendees are logging in to WebEx they should include their Company name before their first name to help SAWS capture the participants.
4. SAWS will make every effort to answer questions received before **January 16, 2020** during this Pre-Proposal Conference.
5. Questions for the meeting shall be submitted within the WebEx system as opposed to verbally. SAWS staff will read aloud each question received and provide a response at the conclusion of the meeting.
6. Should there be any technical issues on the date of the meeting but before the meeting has started, reach out to Jonathan Miranda using the below:

Jonathan Miranda

Contract Administrator

210-233-3460

Jonathan.Miranda@saws.org

If there are any issues after 10:30 AM start time, reach out to Janie Powell using the below:

Janie Powell

Contract Administrator

Janie.Powell@saws.org